

# Appendix B1: Model Gift Aid Declaration

## Gift Aid Declaration

Name of Charity

.....

Details of donor

Title ..... Forename(s) ..... Surname

.....

Home address

.....

.....

..... Post Code .....

I want the charity to treat

\*the enclosed donation of £ ..... as a Gift Aid donation

\*the donation(s) of £ ..... which I made on ...../...../..... as (a)  
Gift Aid donation (s)

\*all donations that I make from the date of this declaration until I notify you  
otherwise as Gift Aid donations

\*all donations I have made for this tax year and the six years prior to the year of this  
declaration, (but no earlier than 6/4/2000) **and** all donations I make from the date of  
this declaration until I notify you otherwise, as Gift Aid donations.

\*delete as appropriate

**You must pay an amount of Income Tax and/or Capital Gains Tax at  
least equal to the tax that the charity reclaims on your donations in the  
appropriate tax year (currently 28p for each £1 you give).**